



## FASP EXECUTIVE BOARD 2025-2026

### OUR MISSION

*The mission of FASP is to advocate for the mental health and educational development of Florida's children, youth, and families and to advance the profession of school psychology.*

[2024 Policies, Procedures, & Positions \(PPP\) Manual \(1\).docx](#)

[2026 CURRENT Activities, Accountability, Budget.xlsx](#)

### MEETING MINUTES

Tuesday, 2/17/2026 6:00 pm-7:30pm

Meeting called to order at 6:05

Location: Virtual Teams Meeting

Parliamentarian: Joe Latimer

- I. Call to Order-Amy Clark, President
- II. Welcome-Amy Clark, President
- III. Roll Call-Susan Hatcher, Secretary

Attendees:

| Position                 | Name                     | Present | Voting Member |
|--------------------------|--------------------------|---------|---------------|
| President                | Amy Clark                | X       | yes           |
| President-Elect          | Jamie Donnelly           | X       | yes           |
| Immediate Past President | Joe Latimer              | X       | yes           |
| Secretary                | Susan Hatcher            | X       | yes           |
| Treasurer                | Amy Randell              | excused | yes           |
| Region 1: Northwest      | Sharon Bartels-Wheelless | excused | yes           |
| Region 2: Northeast      | Lara Manalo              | X       | yes           |

|                                              |                                        |                  |                 |
|----------------------------------------------|----------------------------------------|------------------|-----------------|
| Region 3:<br>East Central                    | Liz French                             | X                | yes             |
| Region 4:<br>West Central                    | Daniella<br>Maglione                   | X                | yes             |
| Region 5:<br>Southwest                       | Dena Landry                            | X                | yes             |
| Region 6:<br>Southeast                       | Iryna Kasi                             | absent           | yes             |
| Region 7: South                              | Joan Kappus                            | absent           | yes             |
| Awards                                       | Rochelle Poole                         | X                | yes             |
| Continuing<br>Education (CE)                 | Rosalind<br>Sheffield-Ballew           | X                | yes             |
| Annual<br>Conference<br>Co-Chairs            | Vanessa Ivery<br>and Erika<br>McKnight | absent<br>absent | Yes<br>(only 1) |
| Diversity                                    | Maria (Maritza)<br>Gallardo-<br>Cooper | absent           | yes             |
| Ethics and<br>Standards of<br>Practice       | Gene Cash                              | X                | yes             |
| Historian                                    | Sarah Lawson                           | excused          | yes             |
| Membership                                   | Jorge Pajares                          | X                | yes             |
| Newsletter                                   | Ashley Womble                          | X                | yes             |
| Planning and<br>Development                  | Shaniya Morris                         | excused          | yes             |
| Private Practice                             | Paula Lewis                            | X                | yes             |
| Professional<br>Development                  | Fransheska<br>Portalatin               | X                | yes             |
| Public Policy &<br>Professional<br>Relations | Austin Cole                            | X                | yes             |
| Registrar                                    | Jorge Pajares                          | X                | Only 1 vote     |
| Research                                     | Iryna Kasi                             | absent           | Only 1 vote     |
| Technology &<br>Communication                | Karly Mendoza                          | X                | yes             |
| Training &<br>Credentialing                  | Sarah Lawson                           | excused          | Only 1 vote     |
| Student Delegate                             | Isabella Espino                        | X                | yes             |
| Applied Behavior<br>Analysis                 | Caroline<br>Mierzwa                    | X                | yes             |
| Public & Media<br>Relations                  | Amber Rivera                           | X                | yes             |
| Interest Groups<br>Coordinator/Chair         | Joan Kappus                            | absent           | Only 1 vote     |
| Trauma & LGBTQ                               | Jana Csenger                           | absent           | yes             |

|                                           |                          |         |             |
|-------------------------------------------|--------------------------|---------|-------------|
| Neuropsychology and Neurodiversity        | Nick Cutro               | absent  | yes         |
| Rural School Psychology                   | Sharon Bartels-Wheelless | excused | Only 1 vote |
| Private Practice and Alternative Settings | Paula Lewis              | X       | yes         |
| Low Incidence Disabilities- VI/DHH        | Joan Kappus              | absent  | Only 1 vote |
| NASP Delegate                             | Monica Oganess           | absent  | yes         |
| CFSI                                      | Sarah Valley Gray        | excused | yes         |
| Lobbyist                                  | John Cerra               | X       | no          |
| Lobbyist                                  | Bob Cerra                | -       | no          |
| DOE Rep                                   | Mirtha Brennan           | -       | ?           |

Quorum established with 20 voting members present

Approval of Minutes from last meeting: [FASP Executive Board Meeting Minutes 1.20.26](#)

Motion made by Susan Hatcher, seconded by Jamie Donnelly. Motion passes with 18 votes, no abstentions.

#### IV. Old Business

- a. Role updates: Special Committees ABA and Historian-Rosalind Ballew moved that Sarah Lawson be appointed as Historian and Caroline Mierzwa as ABA chair. Motion was passed with 18 votes, no abstentions.
- b. Beacon: Review of the Motions passed in September regarding Beacon Contracts-discussion regarding the PD offerings.

The Finance Committee presented two interconnected motions regarding engagement in a contract with *Beacon*, an online platform designed to host the FASP library of professional development content.

| <b>Motion #1</b>                                                                                                                                         | <b>Motion #2</b>                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The Finance Committee moves to engage in a 1-year contract with Beacon, an online platform to host the FASP library of professional development content. | The Finance Committee moves to reallocate \$5,000 from the Summer Institute budget category to the Professional Development Committee for Beacon payments. |

**Executive Summary:** As professional development continues to shift toward virtual platforms, FASP is well-positioned to become a regional leader in delivering accessible, high-quality training. Currently, FASP offers three professional development opportunities: (a) Annual Conference (in-person), (b) Summer Institute (online via Teams), (c) Regional Workshops (online via Teams). While these events generate revenue, FASP has not consistently achieved an annual profit. To expand offerings, increase revenue potential, and reduce the burden of event coordination, the Finance Committee—in collaboration with the Continuing Education (CE) Committee and the 2025 Annual Conference Committee—recommends engaging in a contract with Beacon.

### **Logistics:**

With the adoption of Beacon, FASP will implement the following each year starting in October 2025:

- **Annual Conference:** Up to 14 sessions will be audio-recorded. Recordings will be synced with slide presentations and made available on Beacon as CE/CPD-eligible courses following the event. These recordings will remain accessible for 12 months, contingent on the continuation of the Beacon contract. It is important to note that the 2025 Annual conference is anticipating 14 sessions to be recorded; however, future conferences may vary in the number of sessions recorded.
- **Summer Institute:** Four (4) sessions will be recorded and uploaded to Beacon post-event to remain accessible for 12 months as CE/CPD-eligible content, contingent on the continuation of the Beacon contract.
- **Regional Workshops:** Two (2) sessions will be recorded and uploaded to Beacon post-event to remain accessible for 12 months as CE/CPD-eligible content, contingent on the continuation of the Beacon contract.
- **Mini-Credentials:** The Professional Development Committee will create or outsource three (3) sessions to be uploaded to Beacon. The recordings will remain accessible for 12 months as CE/CPD-eligible content, contingent on the continuation of the Beacon contract.

This structure will result in up to **23 online CE/CPD courses annually**. Please see Table 1 on the following page for the timeline of development and posting.

### **Cost:**

- **Startup Cost:** \$1,500 (*one-time setup fee*)
- **Ongoing Cost:** \$500/month for platform access (*\$6,000 annually*)
- **Total First-Year Cost:** \$7,500

### **Content Development Responsibilities:**

- **2025 Annual Conference Committee:** The 2025 Annual Conference Committee will coordinate with Beacon to upload the recorded sessions from the 2025 Annual Conference. Their responsibilities will conclude with the completion of the Virtual+ offering, approximately one month after the in-person conference.

- **Professional Development Chair:** Coordinate with the 2025 Annual Conference Committee and the FASP President to ensure compliance with uploaded content to Beacon. Specifically, ensure courses are only available based on the contract agreements of Summer Institute Speakers and Annual Conference Speakers. The professional development chair will also periodically monitor course accessibility (i.e., monthly) to remove any courses that are outside of the agreed upon timeline of accessible content with Summer Institute Speakers and Annual Conference Speakers.
- **2026 Annual Conference Committee:** Record up to 14 sessions during the 2026 Annual Conference to be uploaded to Beacon for CE/CPD-eligible courses.
- **Continuing Education Committee:** Support compliance of CE/CPD material collection and manage CE broker pre- and post-event
- **Professional Development Committee (*In collaboration with the Professional Growth Workgroup*):**
  - Record 4 sessions (i.e., Summer Institute) and create/outsource 3 mini-credential courses to be uploaded to Beacon, ensuring all CE/CPD materials are collected.
  - Generate registration reports monthly to report back to the board for decision for continual payment
- **Regional Representatives:** Record 2 sessions annually to be uploaded to Beacon and provide CE/CPD documentation.
- **Membership Chair, Public and Media Relations Chair & Technology Chair:** Implementation of a marketing plan to provide monthly messages for members regarding current courses
- **Treasurer:** Collaborate with Professional Development Committee to examine current FASP budget (i.e., revenue vs. cost)

#### Revenue Projections:

FASP will charge **\$15 per CE/CPD credit**. For example, a 3-credit course will cost \$45. FASP needs **14 course participants (on average) to engage in one 3-credit course per month** to cover the platform cost and yield a small profit (\$630/month).

#### Regulations for Continuation:

- Each executive board meeting, conversation will be held on the current registration status of Beacon (*based on the reports provided by the PD Committee*)

|                                                     | 2025 |     |     | 2026 |     |     |     |     |     |     |     |     |
|-----------------------------------------------------|------|-----|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                     | Oct  | Nov | Dec | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep |
| Record Sessions from 2025 Annual Conference         |      |     |     |      |     |     |     |     |     |     |     |     |
| Post sessions from 2025 Annual Conference to Beacon |      |     |     |      |     |     |     |     |     |     |     |     |
| Post sessions from 2025 Summer Institute to Beacon  |      |     |     |      |     |     |     |     |     |     |     |     |

|                                                         |  |  |  |  |  |  |  |  |  |  |  |  |
|---------------------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|
| Collect Revenue from 2025 Annual Conference Sessions    |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect Revenue from 2025 Summer Institute              |  |  |  |  |  |  |  |  |  |  |  |  |
| Regional Rep Winter Session hosted on Beacon            |  |  |  |  |  |  |  |  |  |  |  |  |
| Regional Rep Spring Session hosted on Beacon            |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect Revenue from Regional Rep Winter Session hosted |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect Revenue Regional Rep Spring Session             |  |  |  |  |  |  |  |  |  |  |  |  |
| FASP Mini Credential Development                        |  |  |  |  |  |  |  |  |  |  |  |  |
| FASP Mini Credential Development Posted on Beacon       |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect Revenue on FASP Mini Credential                 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2026 FASP Summer Institute Recording                    |  |  |  |  |  |  |  |  |  |  |  |  |
| Post sessions from 2026 Summer Institute to Beacon      |  |  |  |  |  |  |  |  |  |  |  |  |
| Collect Revenue from 2026 Summer Institute              |  |  |  |  |  |  |  |  |  |  |  |  |

- Every three months, the finance committee, PD committee, and other knowledgeable parties will review the three-month trajectory of the income generated from Beacon to determine if modifications are needed.
- After 12 months of Beacon operation, if FASP earns **less than an average \$625/month**, the finance committee, PD committee, and other knowledgeable parties can discuss consideration to continue or cancel the platform subscription. *It is important to note that a 60-day notice is required for non-renewal.*
- Exceptions may be considered for extenuating circumstances (e.g., natural disasters, economic downturns), with the FASP Board can consider platform continuation/cancellation via vote.

#### V. New Business

- [Draft DCF Sign on Letter.docx](#) Austin Cole/Amy Clark-discussion regarding communication from Equality Florida regarding legislation that would eliminate protections for youth in foster care and group homes. The letter urges the legislature to reject the changes. We have been asked to sign on or generate the letter. It was recommended that FASP proceed with the letter.
- Research: Iryna Kasi

The Research Committee moves to grant Denisse Ochoa, a school psychology graduate student at William James College, access to the FASP membership database to solicit research participants for her study titled “*Missing Voices: Minoritized School Psychology Graduate Student Perspectives.*”

This qualitative study explores how school psychology graduate students from historically marginalized racial, ethnic, or linguistic backgrounds experience diversity, equity, and inclusion expectations before entering their program and once enrolled. Through one-on-one virtual interviews, the study aims to document students’ lived experiences, identify gaps between expectations and reality, and highlight factors that support or hinder their sense of belonging, professional development, and overall training experience. As part of the project, Ms. Ochoa seeks to disseminate a survey to FASP members (graduate school psychology students) to gather information about their experiences.

There is no anticipated impact on the budget. Motion passed with 18 votes and no abstentions.

c. Professional Development: **Fransheska Portalatin**

i. [Professional Development Proposal February 2026.docx](#)

Discussion centered on questions regarding the offerings for PD, budget, and the use of Beacon. Guidance will be provided to the committee to get the PD off the ground.

**VI. REPORTS**

**VII. STANDING COMMITTEE REPORTS**

- Administration & Supervision: **Sharon Bartels-Wheeless (Absent)**-The Administrators/Supervisors group remains active and collaborative, with consistent engagement from members across districts. Sharon reported receiving an average of two to three inquiries each month, typically focused on how districts are addressing specific administrative or supervisory issues. These exchanges continue to generate productive discussion, shared problem-solving, and valuable cross-district learning.
- Awards: **Rochelle Poole**-submitted an article for the newsletter; would like to get something submitted for social media.
- CE Coordinator: **Rosalind Bellew-Sheffield**-no updates
- Conference Co-Chairs: **Vanessa Ivery and Erika McKnight**- not present
  - Conference is the Week of October 26, 2026
- Diversity: **Maritza Gallardo-Cooper**-not present

- Ethics & Standards of Practice: **Gene Cash**-communication was sent to an individual who complained about last year's conference dates.
- Newsletter: **Ashley Womble**-many articles that have been submitted so the newsletter should be issued shortly.
- Planning & Development: **Shaniya Morris (Absent)**-report submitted
  - [P&D 2 12 26.docx](#)
- Private Practice: **Paula Lewis**- has a document ready to send out to private practitioners. Florida DOH had 3 complaints that had legal action from 2016-2025.
- Public Policy & Professional Relations: **Austin Cole**-Budgets released, later than usual. Action alerts will be coming up. Presented a FASP legislative award to Representative Wallace Aristide for supporting children and families.
- Registrar & Membership: **Jorge Pajares**-no updates
- Technology & Communications: **Karly Mendoza**-no updates
- Training & Credentialing: **Sarah Lawson (Absent)**-There are no updates to report at this time. The committee continues to monitor relevant issues and will provide information to the board as soon as new developments arise.

#### VIII. Special Committees

- Applied Behavior Analysis: **Caroline Mierzwa**-looking at upcoming PD options. 20 people are now in the interest group.
- Historian: **Sarah Lawson**-not present
- Interest Groups: **Joan Kappus**-not present
- Public and Media Relations: **Amber Rivera**-no updates
- Student Delegate: **Isa Espino**- will send out internship matches soon

#### IX. LIAISON POSITIONS REPORT

- Children's Services Fund, Inc.: **Sarah Valley Gray**-not present
- DOE Consultant: **Mirtha Brennan, Co-Chair-NA**
- NASP Delegate: **Monica Ogan**-not present
- FASP Lobbyists: Bob Cerra & John Cerra-John offered his opinion on the DCF letter which was to make sure that it includes a statement that FASP supports ALL children regardless.

#### OFFICER REPORTS

- FASP Treasurer: Amy Randell (absent)
  - Email to Board Members 2/1/26: [25-26 FY FASP Budget 1.31.26 Final.xlsx](#) We were \$4325.52 over budgeted expenses and \$6643.75 under expected revenue.

MUCH better than the past, but we are still struggling with revenue. I have a balanced budget but wanted to send this out so you all could see where the additional monies are being spent and where there is some being saved. Again, our largest problem is that we are under in revenue. We have made \$0 monies on regional workshops or online PD and we continue to be under in membership.

- FASP President: Amy Clark
  - Equality Florida Mental Health Committee
  - State Network of Associations Presidents (SNAP) Update-included a review of the legislation.
- FASP President-Elect: Jamie Donnelly-involved with conference prep with Pinellas school psychologists.
- FASP Immediate Past President: Joe Latimer
- Bylaws
  - Since our last meeting, I have responded to two bylaw-related inquiries. One concerned increasing membership dues, and the other focused on the role of the ABA Chair. I provided the appropriate information to each requester.
- Conference Contracts
  - Monica, Austin, and I have been planning and reaching out to hotels regarding contracts for the 2027 and 2028 conferences. The hotels contacted were: Omni, Innisbrook, Daytona Hilton, Hilton Downtown Miami, Marriott Hutchinson Island Resort.
  - In addition, we have completed our budget request for the Immediate Past President budget. This will support 1–2 site visits as a learning opportunity for Austin, as well as the search for a new conference site in the southeastern part of the state.
- Nominations
  - Nominations have now closed, and I provided an update last week regarding the individuals who were nominated.
  - I have cross-referenced each nominee with Jorge to confirm active membership status and have contacted all nominees to confirm their acceptance.
  - To date, 12 of 15 nominees have responded with acceptance (3 pending response). Nominees have until 2/20 to respond.
  - Following the deadline, I will collect all ballot information and work with Jorge to prepare the ballot for the election, which is scheduled for March/April.

- FASP Secretary: Susan Hatcher-no updates

X. **REGIONAL REPRESENTATIVE REPORTS**

- Northeast Representative: **Lara Manolo**
- Northwest Representative: **Sharon Bartels-Wheeless**
- East Central Representative: **Liz French**
- West Central Representative: **Daniella Maglione**
- Southeast Representative: **Iryna Kasi**
- Southwest Representative: **Dena Landry**
- South Representative: **Joan Kappus**

Meeting adjourned at 7:38

Next Meeting: March 24 at 6PM